

Bulletin Number: NV_IB_0046	Distribution Date: 03/10/2021	Effective Date: 03/15/2021
Contact Point: Metrc® Support	Subject: New Features in Metrc	
Reason: Metrc is providing an update on our upcoming feature release along with an update to the Metrc logo		

Greetings Metrc Users,

Metrc is pleased to provide information on our newest enhancements and updates within the software.

1. Users with plant permissions will now be able to update harvest batch names.
2. Users can now view recorded remediation methods and steps under the package history when drilling down on those packages that were remediated in Metrc.
3. There is a new addition to the canned sales reports related to the sales data optimization to enable finalized sales receipts and completed sales deliveries inclusion in the reports.
4. Optional Item Ingredients field for internal use purposes. The previously used “Ingredients” field will now be “Public Ingredients” and that functionality will remain the same.
5. The Metrc logo has been updated to match the updated branding of Metrc LLC.
6. The Metrc General User Manual has been updated to revision 10.3.
7. The Metrc CSV Formatting Guide has been updated to revision 11.1.

Please find on the following pages a detailed description of the enhancements:

New Feature: Renaming Harvest Batches

When creating a harvest batch, a harvest batch name will be added. If there is a mistake made in assigning a harvest batch name during the harvest batch creation process, the harvest batch in need of correction can be selected and use the new “Rename” button to update the harvest batch name. These steps are demonstrated below in **Figure 1** and **Figure 2**.

Please note: The rename functionality is only available before any waste or package weight is recorded.

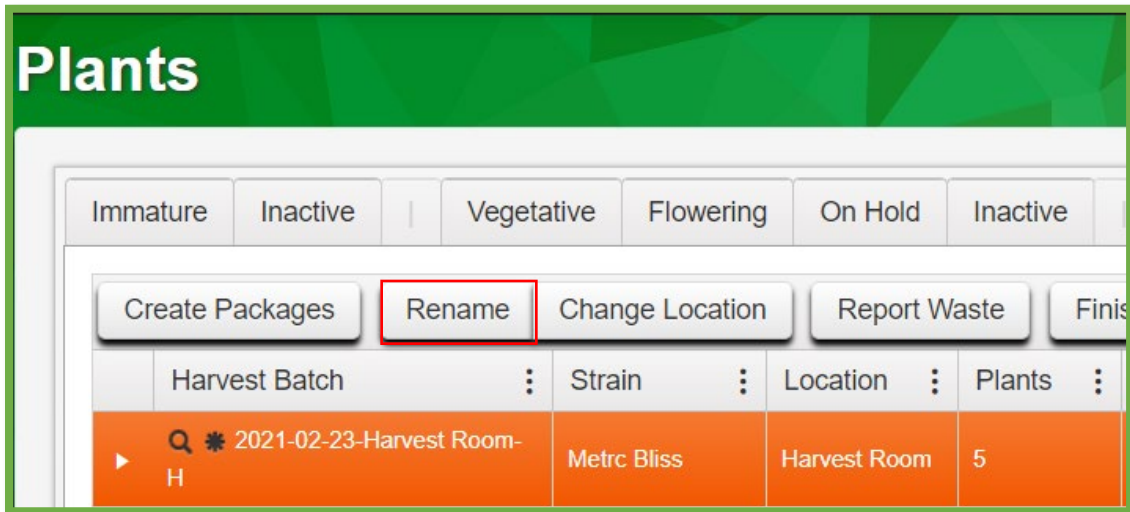


Figure 1: Select Harvest Batch for Renaming

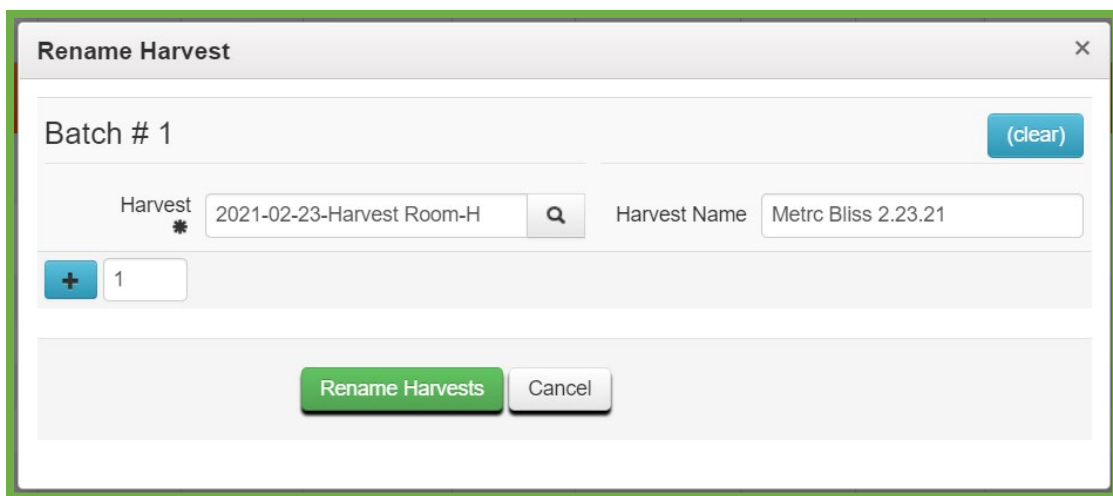


Figure 2: Rename Harvest Batch

Sales Reports: Include Finalized Sales

Included in this update is the ability to toggle the inclusion of finalized sales receipts and completed sales deliveries in canned sales reports. This update is related to the previously released sales data optimization and will allow users to run reports that includes all sales.

This checkbox will appear when running both the Sales Transaction and Monthly Sales reports. If the user wants to include all sales for a given time period and include both active and inactive receipts, they must ensure the box for this option is checked.

An example of this is shown below in **Figure 3**.

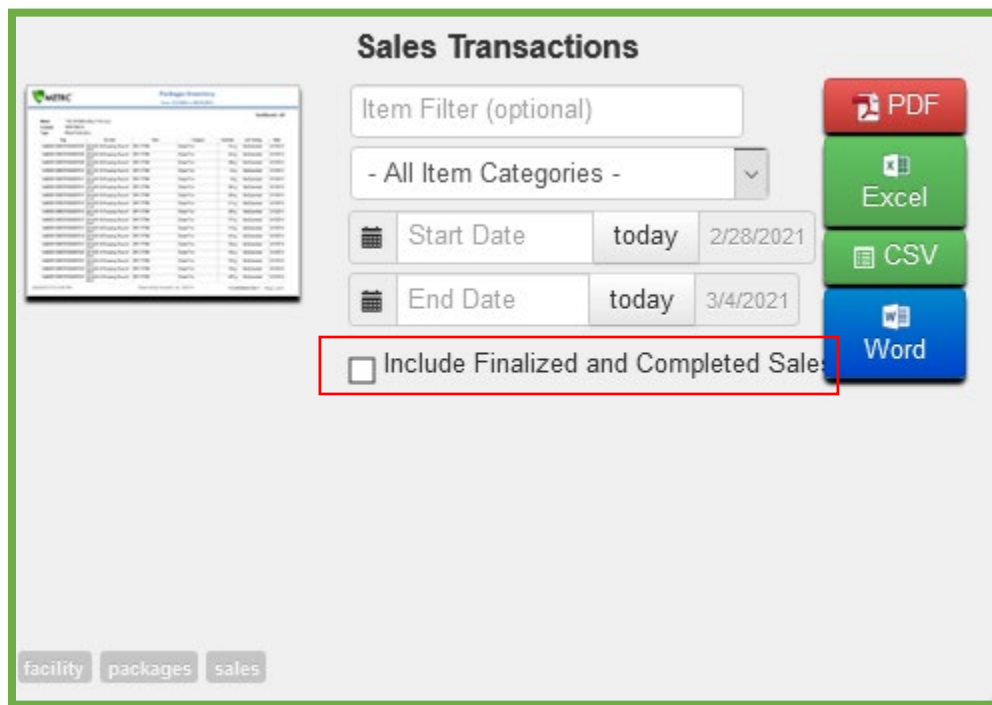

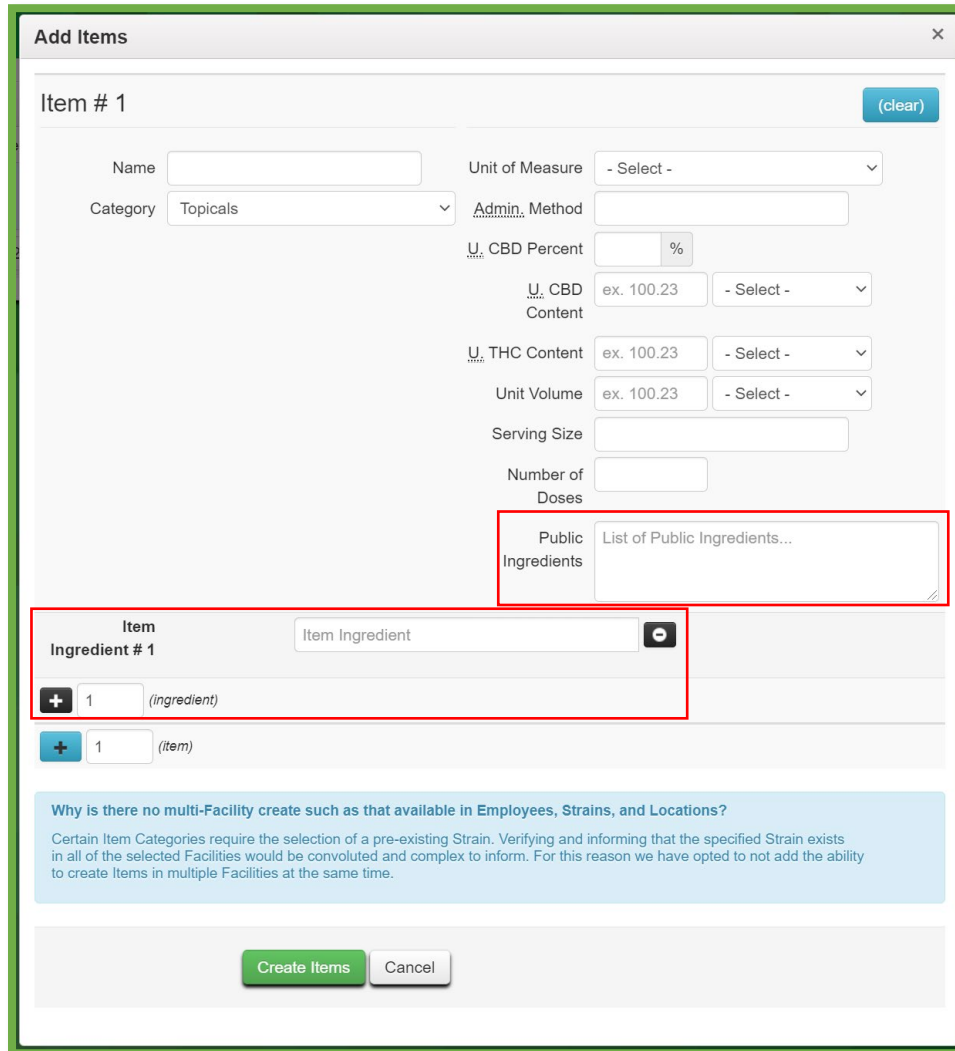


Figure 3: Sales Transaction Report with Finalized Sales Enabled

New Feature: Optional Item Ingredients Field

Now there is the ability to add item ingredients when adding or editing an item. This feature will not replace the required ingredients for items (this field is now named “Public Ingredients”). The optional ingredients added will only be visible within the current license.

To add a non-public ingredient, the user would use the  button for ingredients. This can be seen below in **Figure 4**.



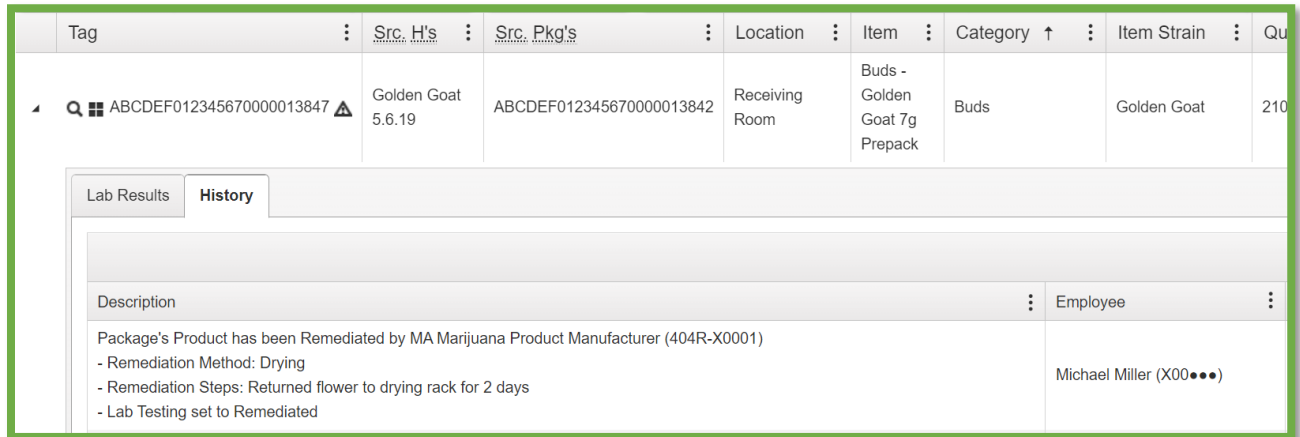
The screenshot shows the 'Add Items' window with the following fields and sections:

- Item # 1** (with a clear button)
- Name**: text input field
- Unit of Measure**: dropdown menu (- Select -)
- Category**: dropdown menu (Topicals)
- Admin. Method**: text input field
- U. CBD Percent**: text input field with a % symbol
- U. CBD Content**: text input field (ex. 100.23) and dropdown menu (- Select -)
- U. THC Content**: text input field (ex. 100.23) and dropdown menu (- Select -)
- Unit Volume**: text input field (ex. 100.23) and dropdown menu (- Select -)
- Serving Size**: text input field
- Number of Doses**: text input field
- Public Ingredients**: section with a text area labeled 'List of Public Ingredients...' (highlighted with a red box)
- Item Ingredient # 1**: section with a text input field 'Item Ingredient' and a plus icon (highlighted with a red box)
- Item Ingredient # 2**: section with a plus icon, a text input field '1', and '(ingredient)'
- Item Ingredient # 3**: section with a plus icon, a text input field '1', and '(item)'
- Why is there no multi-Facility create such as that available in Employees, Strains, and Locations?**: informational text box
- Create Items** and **Cancel** buttons at the bottom

Figure 4: Create Item Action Window with Public Ingredients

Additional Information: Remediation Method

Now the remediation method and remediation steps taken will be visible for a package. This information will be accessible under the package history that can be reached by drilling down on any package, then selecting the history tab. An example of this can be seen in **Figure 5** below.



The screenshot shows a table with columns: Tag, Src. H's, Src. Pkg's, Location, Item, Category, Item Strain, and Qu. The selected row has Tag ABCDEF012345670000013847, Src. H's Golden Goat 5.6.19, Src. Pkg's ABCDEF012345670000013842, Location Receiving Room, Item Buds - Golden Goat 7g Prepack, Category Buds, Item Strain Golden Goat, and Qu 210. Below the table, there are tabs for Lab Results and History. The History tab is active, showing a description of the remediation process and the employee responsible.

Tag	Src. H's	Src. Pkg's	Location	Item	Category	Item Strain	Qu
ABCDEF012345670000013847	Golden Goat 5.6.19	ABCDEF012345670000013842	Receiving Room	Buds - Golden Goat 7g Prepack	Buds	Golden Goat	210

History

Description

Package's Product has been Remediated by MA Marijuana Product Manufacturer (404R-X0001)

- Remediation Method: Drying
- Remediation Steps: Returned flower to drying rack for 2 days
- Lab Testing set to Remediated

Employee

Michael Miller (X00●●●)

Figure 5: Remediation Method and Steps Under the Package History

Please feel free to contact support at support@metrc.com or 877-566-6506 with any questions.